

## **Please abide by the following safety information while at this facility**

### **Briefing**

A representative from each Club/School MUST attend the safety briefing. They are expected to share the details with their other Club/School coaches and the rowers. The briefing is in the McClelland Lodge Theatre at 7.30pm the night prior to the commencement of the regatta.

### **Notes**

Before a Club/School is permitted to race, the following MUST be complete:

1. The name and contact phone number (mobile) of the Travelling Safety Office for each Club/School must be provided
2. The name and contact phone number (mobile) of the Head Coach on site for each Club/School must be provided – this is for issues of providing replacement gear at the start or medical issues
3. The name of the attendee for each Club/School must be signed for on the attendance register at the briefing.

Please make sure that we know of any crew members with potential medical issues and the races they are in.

### **Authorities**

There have been changes to the prime safety documents including:

1. Maritime Safety Rule Part 91: Navigation Safety Rules
2. Environment Canterbury: Navigation Safety Bylaw 2016
3. Rowing New Zealand: Rowing Water Safety Code 2016
4. South Island Rowing: Safety and Management Risk Plan

You need to be familiar with their contents

### **Site Safety**

For your protection

1. Please do NOT ignore, alter or shift any safety signage
2. Please do NOT alter or shift or deface any barriers
3. Please report any damage to the Regatta Secretary
4. Please report any Health and Safety Issues to the Regatta Secretary

### **Rubbish**

Rubbish around the complex is a Health and Safety concern

1. Please use the bins provided
2. Please ask your rowers/families not to bring their household and other rubbish to the complex for disposal

**The Mackenzie District Council Bylaws apply and could lead to prosecution if not followed**

### **Dogs**

There are to be NO DOGS within the complex area

### **Bikes**

Bike riding permitted only as per site regulations

### **Parents/Caregivers/Supporters**

Parents/Caregivers/Supporters are requested not to be in the boat park and launching area

16/10/2020

## **The safety of the crews is paramount**

Please inform your crews of the following

### **Coxswain Weighing – 55kg for all races**

- Coxswains must weigh in no more than 2 hours and no less than 1 hour prior to the race
- They will be weighed in their race uniform without shoes or lifejacket
- They only need to weigh in once each day
- Multiple weights must be strapped or tied together or carried in a bag
- If the coxswain is carrying dead weights then these may be reweighed at any time

### **Numbers**

Numbers will not be issued more than 1 hour prior to a race

### **Launch Area**

Check, Check, Check your boat before bringing it down to launch

- Crews presenting non compliant boats will be sent back to the boat park for the boats to be made compliant. Crews will be given a yellow card and the start advised.
- Boats may be checked for compliance when coming off the water
- Coxswains must have a life jacket that meets NZ Safety Standards

### **Rowing to the start and in the bay**

- All crew members to row up to the start together – no pair oar or part crew rowing in the feeder lane (Lane 0) – yellow card for those doing so
- No boats in the feeder lane past the island
- Crews must follow the anticlockwise circulation pattern around the large buoys in the bay
- Practice starts are only permitted on the far side of the large buoys, going away from the start
- Boats to organise themselves in race and lane order 10 → 1 going into the chute
- Be in the start 10 minutes prior to the start time - the starters will not wait for crews that are late to the Start
- The start is a Quiet Zone – please inform your supporters

### **At the finish**

- All crew members must remain sitting upright and not lie down
- Crews must continue to row in alignment with the course and not turn across lanes
- Any protests must be made on the water. If the protest is rejected then that decision may be challenged in writing within one hour of the race
- Crews are to proceed to the designated area to take their boats off the water
- Please return numbers to the numbers hut immediately

### **Capsizes**

- If a crew capsizes they are to remain with the boat.
- If they wish to continue racing then they must get back into the boat unaided.
- Once rescued they will be taken to the finish jetty for medical assistance if required. The club will be contacted to meet the rowers.