



## COVID Level 2 Plan

### Otago, Canterbury & South Island Rowing Championships

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**Location:** Meridian Rowing Centre, Lake Ruataniwha, Twizel

#### Statement

The Rowing New Zealand advice to Clubs during Covid-19 Alert Level 2 recommends that “All club events or regattas should be risk assessed and reviewed to determine if they will proceed. Decisions made on a case by case basis”.

This plan is current to **5<sup>th</sup> November 2021** and has been put in place to adhere to the most recent COVID-19 level 2 public health measures. The regatta committee, on the advice of the regatta medical officer will review these protocols, 7 days, 72hrs and 48hrs prior to the event taking place.

The Government rules may change, and the regatta plan may need to change. Small changes to the plan, if practically possible, will be made at these review dates, and participants will be notified. However the events may still be cancelled in the circumstance where it is not possible to adhere to the NZ Governments COVID-19 restrictions at the given moment of time.

#### Traffic Light System

As signaled the under the traffic light system events ability to move away from gathering limits of 100 is conditional on the event being vaccination only. SIR are committed to running events with as minimal restrictions as possible and are therefore signaling that the events held when the traffic light system is in place will be limited to those vaccinated only if doing so would allow fewer restrictions.

## Summary of Protocols/Special Conditions

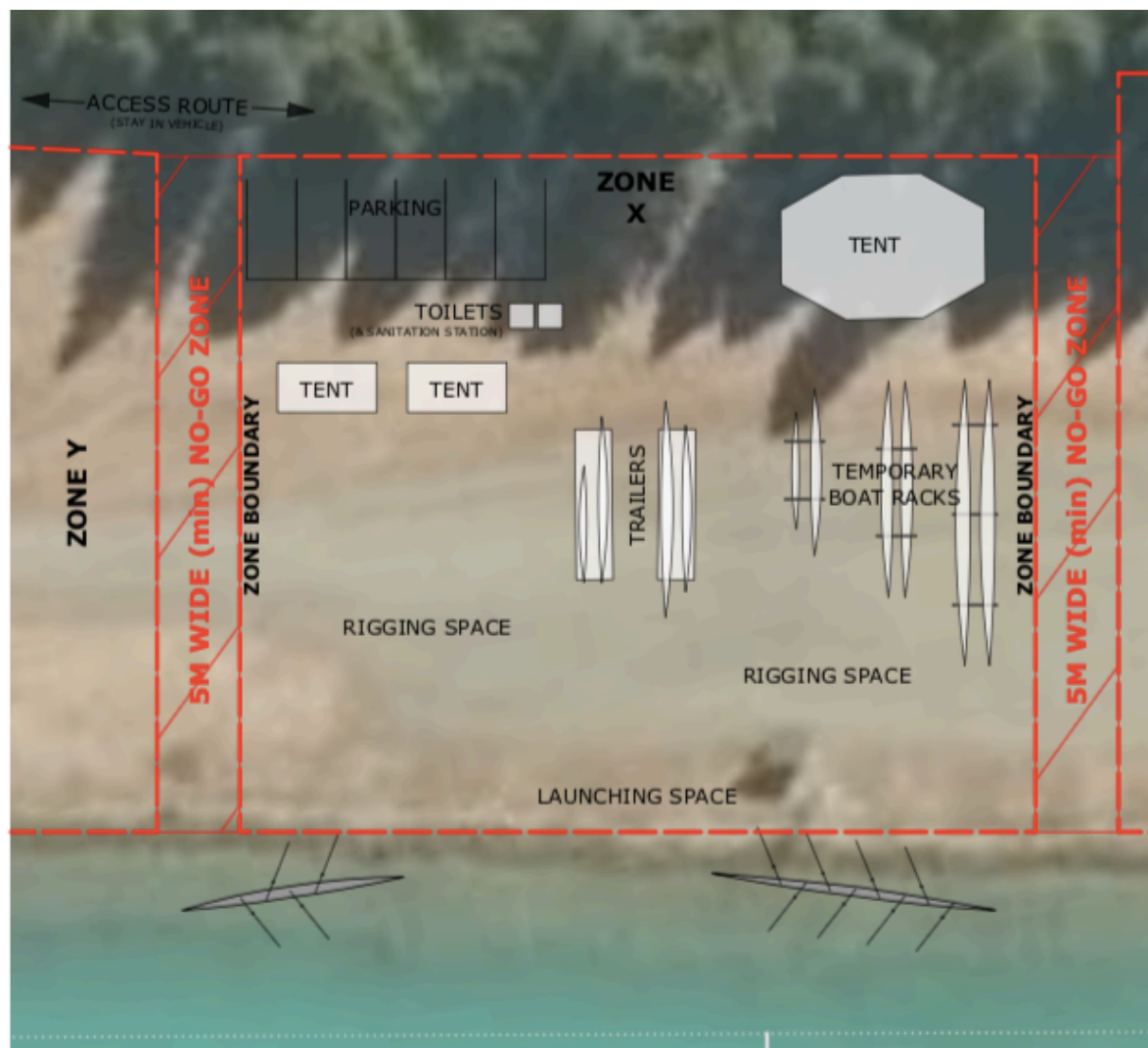
### Gatherings

Entrants will be required to submit their squads on Rowit 3 – 4 weeks prior to the regatta. On this date, team squads will be locked (shown as the entry close date on rowit) so that each entrant can be assigned one of a maximum of 20 “zones”. Each “zone” is to be considered one gathering within the SIR complex. All entries will then be taken as “late entries” on rowit and all entires will be accepted up to their normal date.

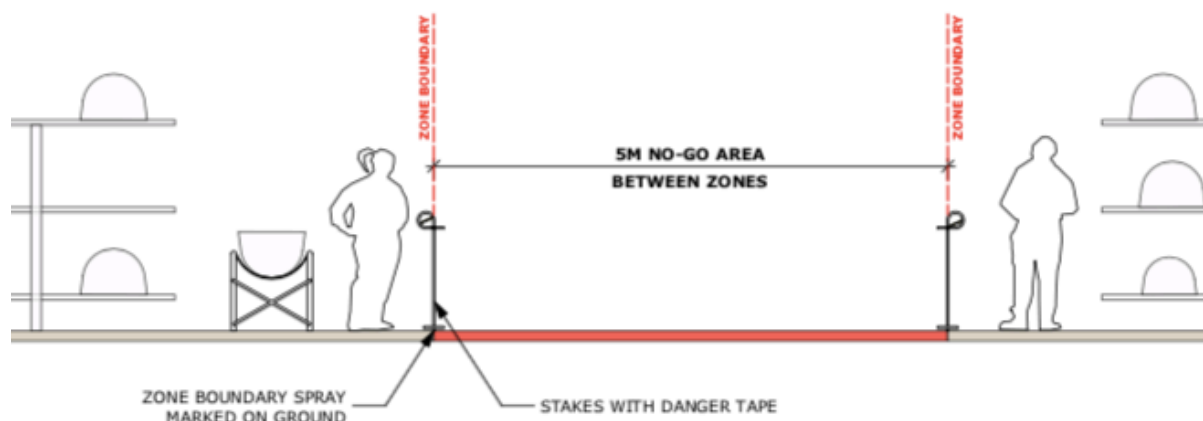
Entries will be accepted from the South Island entities ONLY up to the squad lock date. If venue capacity allows North Island entities may be invited to make supplementary entries.

Zones will include space for parking, shelter (tents), racks/boat storage space, launch/retrieval space and amenities.

**Diagram 1: Example Small Zone Layout:**



**Diagram 2: Separation Between Zones**



- Zones shall be allocated to no more than a total of 100 individuals (including athletes coaches and team management).
- Zones will be assigned by the Regatta COVID committee. And notified to the entrants prior to the start of the regatta.

**A level 2 induction will be completed with each team manager prior to their team being allowed access to the site.**

### **ZONE ALLOCATIONS**

<b>ZONE</b>	<b>TEAMS</b>	<b>AMENITIES</b>	<b>EST. SIZE</b>
Zone 1	TBC	Portaloos	TBC
Zone 2	TBC	Portaloos	TBC
Zone 3	TBC	Portaloos	TBC
Zone 4	TBC	½ Boat Park	TBC
Zone 5	TBC	½ Boat Park	TBC
Zone 6	TBC	Portaloos	TBC
Zone 7	TBC	½ Carpark	TBC
Zone 8	TBC	½ Carpark	TBC
Zone 9	TBC	Portaloos	TBC
Zone 10	TBC	Portaloos	TBC
Zone 11	TBC	Portaloos	TBC
Zone 12	TBC	Portaloos	TBC
Zone 13	TBC	Portaloos	TBC
Zone 14	TBC	Portaloos	TBC
Zone 15	TBC	Portaloos	TBC
Zone 16	TBC	Portaloos	TBC
Zone 17	TBC	Portaloos	TBC
Zone 18	TBC	Portaloos	TBC
Zone 19	TBC	Portaloos	TBC
Zone 20	TBC	Portaloos	TBC

**ALL Amenities/Toliets are considered Uni-sex.**

### **1. Each team (entrant) to assign a Team COVID Officer**

A nominated team covid officer (CO) will need to be notified to the SIR COVID Logistics manager via the SIR contact tracing form.

#### **Logistics Manager:**

##### **Logan Keys**

**CLM – Phone; 0273836159; Email [covid@ruataniwha.co.nz](mailto:covid@ruataniwha.co.nz)**

This person will be in charge of:

- Ensuring the numbers within your zone stay well below the allowed limit of 100 people.
- Minimize numbers in your zone at all times. Athletes are to only be at the lake within a window of 90min prior to a race and 60min after. Athletes shall not be at the venue outside of these times.
- Notifying the medical officer of the regatta of any suspected COVID cases.
- Arranging transport of any symptomatic individuals away from the regatta course and into isolation with your accommodation provider.
- Filling in the event attendee register (via a form distributed).
- Ensuring the team has appropriate distancing protocols at and away from the Regatta Venue and filling in the documentation to prove that. (via a form distributed).

### **2. Site access**

#### **Trailer Drop off**

Please contact **Boat Park Manager (BPM): Alex Meates, BPM Phone; 0273303410**

To arrange your trailer drop off time. Access to the venue prior to the event will be via booking only. Trailer drop off/rigging times must be arranged through the BPM.

#### **Site Access During the Event**

There will be only one access point into the venue, via the main gate.

Participants will be directed to their zone at this access gate. All regatta attendees shall arrive at their zone in a vehicle (no bikes or walk ins) via the allocated access routes (map provided). There shall be no cycling to the venue. All attendees shall remain in their vehicle until they arrive at the allocated parking space within their zone.

Gate Marshals will be placed at all site entry points to the complex and will control all entry points to the regatta. All occupants of a vehicle will be required to show a pass/lanyard to the Gate Marshals prior to entry is granted to the complex. If pass cards/lanyards are not held, individuals and/or whole groups will not be allowed to enter the complex and will be turned around.

Team passes will be distributed to the nominated team CO by the BPM or CLM after your zone induction.

**Spectators are not permitted within the SIR complex for events run under level 2. ONLY AUTHORIZED Team personnel with passes will be given access to the facility.**

### 3. Separation of Groups

Where two groups are adjacent, they will be separated by a rope/tape barrier on each side of their area, with at least a 5m “buffer zone” between each group so that groups maintain a safe distance from one another.

Competitors who are coaching/officiating are allowed to be a member of the zone in which they are competing and the zone in which they are coaching/officiating. They will be required to be on both contact registers and will be counted in the numbers for both zones for the purposes of gathering limits, so that neither zone will ever breach the 100 person limit. When moving zones they will need to do so, in a vehicle via the main gate.

The organising committee will have people monitoring the venue and zones at all times ensuring compliance with separation of groups.

The consequence of non-compliance may be full venue shut down and regatta shut down.

### 4. Contact Tracing

Each Team Covid Health Officer will be responsible for filling in the event attendee register form for their club and send this to the event COVID logistics manager. CLM [covid@ruataniwha.co.nz](mailto:covid@ruataniwha.co.nz)

Each zone will have its own QR code as each zone is considered its own gathering. Team Covid Health Officer is responsible for ensuring all team members scan into their zone

In an emergency situation or rescue situation a record will be kept of any close contacts and this will be shared with the event COVID logistics manager.

### 5. Masks

**All participants must carry a mask on them at all times. And are required to wear them when it is not possible to maintain physical distance.**

While on the water masks are not required to be worn. There may be circumstances where social distancing cannot be maintained, e.g. To receive first aid or rescue from capsizing or any other emergency situation. In such situations a mask carried by each individual shall be worn at the earliest moment safely possible.

Rescue staff, umpires and first aid will also carry a supply of mask at all times for such situations.

### 6. Personal Hygiene

Each zone will be allocated separate toilet facilities together with a supply of hand sanitiser. It is the responsibility of each team to set up a sanitisation routine for their own boats and oars/sculls. Equipment cannot be shared between users of different zones.

All amenities will be cleaned twice per day between 11am & 1pm and 4pm & 6pm. All groups will be provided with surface spray to allow for additional cleaning between commercial cleaning. Groups should also bring their own sanitisers.

## **7. Lane Numbers**

Teams will be allocated their lane numbers for the entire days racing before commencing racing each day. These will be distributed in a “zone box” that will be left in the zone prior to the start of each days racing.

At the conclusion of racing each day numbers shall be returned to these boxes, collected and cleaned before being redistributed for the next days racing.

## **8. Water**

Each zone will need to consider their access to water and - where required - bring water into the venue in water bottles and larger containers for their team.

The organising committee will provide some bottled water for each zone. This should be considered for emergency only and other arrangements are made for day to day drinking water.

## **9. Rubbish**

Each zone will be responsible for removing all rubbish from their site and offsite from the SIR complex.

## **10. First Aid - Call Dr. Gardiner – 027434764 -**

First Aid will be provided in the First Aid Room under the Control Building; however, we request that the Team Health Officer calls the First Aid team ahead to advise that they will be bringing an individual for attention. Anyone seeking medical aid and anyone assisting that individual must wear a mask.

If urgent (life/death) care is not required then anyone seeking first aid shall be transported in a team vehicle back via the main gate and then into the car park under the control building. The patient shall not leave the vehicle until Dr. Gardiner or his delegate gives the patient permission to do so.

In the case of a life-threatening injury or illness notify 111 immediately, then contact Dr. Gardiner. In such cases the priority is the patient. Gathering sizes will still be maintained well under 100 if the patient must transit between zones.

## **11. Communication**

All communication will be managed via the Regatta & COVID committees.

Covid related communication will be managed by the COVID Committee.

- Pre event: all covid related information will come from [covid@ruataniwha.co.nz](mailto:covid@ruataniwha.co.nz).
- The Medical Officer of the Regatta, Boat Park Manager & Covid Logistics Manager can be contacted via the details below.
- The CLM may also post generic Covid protocol related material to the SIR Facebook Page and SIR Website.

Regatta related details such as delays will be managed by the regatta committee.

- During the event regatta related information will be communicated via the SIR Facebook page & the SIR website.

KEY PERSONNEL			
Name	Role	Responsibility	Contact Details
<b>COVID LEVEL 2 SPECIFIC ROLES</b>			
Dr. Gardner (Local Twizel GP and SIR medical consultant)	Regatta Medical Officer	Responsible for COVID-19 risks and first aid. In the event of a suspected COVID-19 in either the Twizel township of the regatta venue, the medical officer would take control of the regatta.	027434764
Peter Midgley, Alex Meates, Logan Keys	COVID Committee	Responsible for Communication regarding the regatta.  Responsible for Implementation of the level 2 plan & compliance regarding venue & participants	Numbers below
Peter Midgley	Chief Umpire (COVID)	Responsible for Implementation of Level 2 Plan regarding officials & volunteers.	0274389595
Logan Keys	COVID Logistics Manager	Responsible for Implementation of the level 2 plan & compliance regarding venue & participants	0273836150 covid@ruataniwha.co.nz
Alex Meates	Boat Park Manager (BPM)	Liaison for teams arriving and leaving the regatta.	0273303410 covid@ruataniwha.co.nz
<b>REGATTA SPECIFIC ROLES</b>			
TBC	Chief Umpire (Regatta)	Volunteer recruitment, & management	TBC
Karl Morgan	Regatta Controller	Regatta Control	021485090 secretary@ruataniwha.co.nz
<b>EXTERNAL SUPPORT CONTACTS</b>			
NZ Police	Local Police Officer	Assistance with regatta management and compliance relating to restricted access and relevant COVID 19 legislation.	23 Tasman Road Twizel 7901 03-435 0719  In an emergency - 111
Mackenzie Health Centre  Twizel Medical Centre	Local Medical Centres	Emergency and first aid assistance.	3A Benmore Place, Twizel 7901 03-976 0503  15 Mackenzie Drive Twizel p: 03 435 0777 admin@twizelmed.co.nz

## 12. Boat Storage

Groups that do not have access to boat racks will be responsible for arranging their own boat storage.

Entrants may not have access to the normal normal boat racks should come prepared to store boats on trailers, and bring a supply of low trestles to support boats.

Teams will be allocated & notified of zones after squads are locked.

Groups should consider the fact Twizel is a high wind area and ensure that they can keep their boats secure in high winds. This may require derigging between days etc.

### **13. Tent Sites**

You may erect a tent within your allocated zone. There will be no parents or supporters' tents as spectators are not permitted under level 2 restrictions.

### **14. Safety Briefing**

The regatta safety briefing and briefing of Covid protocols will be held via zoom prior to the event. Team Covid Officers will be sent an invitation to this once the required documentation is received. Attendance at this meeting is compulsory, non-attendance will mean exclusion from the regatta.

There may be multiple additional safety briefings as required.

### **15. Traffic Flow**

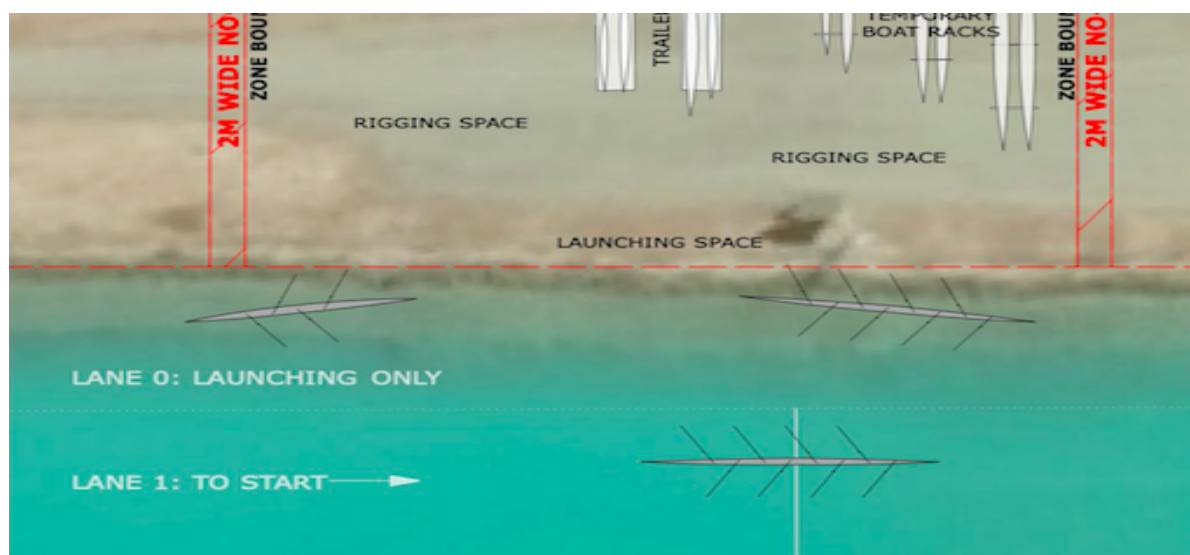
All crews are to proceed to the Start using Lane 0. Lane 0 is for launch/retrieval only. Lane 1 is for transit to the start only up to the 1000m, at this point crews can follow the normal traffic pattern in the bay. Racing will take place using Lanes 2 to 10. Lane 10 will be given a "0" as a bow number.

Lanes 0: launch/retrieve

Lane 1: to start

Lane 2-10: racing

***Diagram 4: Boat launch + to start***





**16. Cycling**

Each team is to remain in its allocated zone during the event and as such cycling to watch racing is not permitted.

**17. Coxswain and Boat Weighing**

Under level 2 there will be no coxswain or boat weighing during the regatta as participants cannot mix between zones.

**18. Medal Presentations**

There will be no medal presentations for this event

**19. Spectators**

Spectators are not permitted within the SIR complex or zones located on Mackenzie District Council land for events run under level 2.

**20. Coffee, food & Refreshments**

No coffee, food or other refreshments will be available within the SIR complex during these events.

**21. COVID Fee**

SIR reserves the right under alert level 2 to charge an additional "COVID Fee" to entrants at \$15 per person to offset the additional infrastructure to run the event.

## Traffic Management Plan

In order to control who is entering the venue ALL traffic will be required to enter into the South Island Rowing Complex via Freda Du Faur Ave.

**Diagram 5: Entry into SIR Complex**

